



Beatrix Potter Tales Auditions

Date: 10th October 2021

Held at: CYGAMS, Meteor Way, Chelmsford, CM1 2RL

Times:

10-10.30 – Senior/Pointe work warm up

10.30-12.30 – Pointe work roles (senior dancing members only)

12.30-13.00 – Second warm up **

12.30-14.00 – Other dancing roles

Warm up details

The different warm up periods will cater for the different audition times. Attendance at a warm up session preceding your audition is compulsory. **Second warm up is also compulsory for any senior who is also auditioning for other dancing roles or main character roles. **Generals can bring Pointe shoes if you have them & are confident to work in the centre in case you are asked to audition on pointe.**

Audition Procedure (there will be no separate auditions)

Please indicate the roles for which you wish to audition for on Form 1. You will only be considered for those roles. Should you not be cast in any of the roles selected, you might not be cast at all. If you are happy to be cast in any role then we advise you to tick other dancing role or any/all roles. You are expected to follow the normal guidelines for 'appropriate' dress ie. hair in a bun, no jewellery, watches, nail varnish, leg warmers or skirts at auditions or rehearsals. You are also required to arrive and leave suitably dressed.

Casting

The Company works to professional standards, parts are cast by the Artistic Director, Mrs Annette Potter, in consultation with anyone she wishes to involve, based entirely on the performance given at the audition. Her decision is final and no discussion regarding casting will be entered into.

A preliminary cast will be circulated by email as soon as possible after Sunday 17th October 2021. The final cast list will not be confirmed until after rehearsals have commenced at a later date.

Company membership fees must be paid up to date.

Anyone unable to attend the audition will not be considered with the exception of certain character – non-dancing roles (acting), which may, at the discretion of the Committee, be offered to Associate Members or Guest. Guests may also be invited, should it not be possible to cast all of the dancing roles from within the Company.

Rehearsals

Rehearsals will be held from Sunday 7th November 2021. Most will be held at CYGAMS. Where alternative venues are used you will be notified. Rehearsal schedules are sent out by email wherever possible.

Although not everyone will be required for every rehearsal you must keep all Sundays free in order that you are available for rehearsals if you are called. You may also be called for wardrobe fittings and/or publicity calls.

Please note that some of the rehearsal dates are compulsory.

Whilst the Artistic Director will try to accommodate absences from other rehearsals in extenuating circumstances no guarantees can be given that this will be possible. Availability for rehearsals will influence casting decisions.

Persistent absence from rehearsals might lead to WITHDRAWAL FROM THE SHOW OR ALLOCATION TO AN UNDERSTUDY ROLE. The wardrobe mistress will try to measure and fit costumes around rehearsals if possible but dancers might be called on a day when they are not rehearsing.

Show Dates

Performances will be 16th - 19th March at the Civic Centre, Chelmsford, with compulsory technical rehearsals on 13th - 15th March.

Show Fee

New cast members, will pay a one-off performance fee of £55 (this is non-refundable). The fee contributes towards provision of show costumes, rehearsals and administration costs. All costumes are Company property and must be returned in the condition requested by the Wardrobe Mistress/Master and when requested, in order to avoid a late return fee.

Costume return date will be confirmed at a later date.

Dancers are to provide their own shoes and tights for the show as specified at a later date by the Wardrobe Mistress.

Licences

The Company will apply for a 'Body of Persons' Licence for the show. Any dancer under school leaving age will be included on this licence. Educational school information and date of birth is essential for this purpose.

T shirts

An order form for Show T Shirts will follow.

Form 1

The return of form 1 (pages 3-4) guarantees that a firm commitment is being made to The Chelmsford Ballet Company and confirms that you will make yourself available for all rehearsals.

Please send the completed form to:

The Artistic Director, Mrs Annette Potter
55 Churchill Rise
Springfield
Essex
CM1 6FD

If you have any concerns please contact Mrs Potter on 01245 469443 or cbtd@hotmail.co.uk

Form 2

Please send the completed Form 2 (see page 5) at the time of application to:

Hon. Treasurer, Richard Odell
15 Oak House
Ickworth Close
Great Notley
Braintree
Essex CM77 7ZY

Alternatively you may email Form 2 to victoriaodell@btinternet.com and pay directly to:
Sort Code – 30-97-13, Account no. 65582960, using Ref. Name of Dancer -Show Fee.

Form 3

Form 3 (see page 6) must be brought to the next Company event.

Beatrix Potter

Form I (To be returned to Artistic Director)

First name(s)	
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Surname	
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Email address	
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Alternative email address	
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Mobile number	
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Date of birth (dd/mm/yyyy)

<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Educational School

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Current Dance School

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Dance school teacher

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Emergency Contact details (name and contact number)

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Please list any medical /special condition which we should be aware of

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Please indicate the roles that you would like to be considered for:

You may tick as many as you wish

- Main Characters (Pointe roles and male roles)
- Pointe work roles (Senior Only)
- Other dancing roles
- Acting/character Roles ONLY
- Any /All Roles

Form I Continued

Please mark dates that you will be unable to attend. We recommend missing no more than 3 dates. Where no dates are marked, you will be expected to attend rehearsal if called.

Please note that the dates marked in red are compulsory. To be considered for a part you MUST be available on all of these dates.

It is really important that you make a note of these dates. It must be stressed that a firm commitment is being made to the Company to attend rehearsals when called. Whilst the Artistic Director tries to accommodate absences from rehearsal in extenuating circumstances no guarantees can be given that this will be possible. Availability for rehearsals will influence casting decisions.

- | | |
|--|--|
| <input type="checkbox"/> Sunday 7th November 2021 | <input type="checkbox"/> Sunday 16th January 2022 |
| <input type="checkbox"/> Sunday 14th November 2021 | <input type="checkbox"/> Sunday 23rd January 2022 |
| <input type="checkbox"/> Sunday 21st November 2021 | <input type="checkbox"/> Sunday 30th January 2022 |
| <input type="checkbox"/> Sunday 28th November 2021 | <input type="checkbox"/> Sunday 6th February 2022 |
| <input type="checkbox"/> Sunday 5th December 2021 | <input type="checkbox"/> Sunday 13th February 2022 |
| <input type="checkbox"/> Sunday 12th December 2021 | <input type="checkbox"/> Sunday 20th February 2022 |
| <input type="checkbox"/> Sunday 19th December 2021 | <input type="checkbox"/> Sunday 27th Feb 2022 |
| <i>No rehearsals 26th Dec/2nd Jan</i> | <input type="checkbox"/> Sunday 6th March 2022 |
| <input type="checkbox"/> Sunday 9th January 2022 | <input type="checkbox"/> Sunday 13th March (Theatre) |

I understand the following:

- Physical contact may be necessary by the Artistic Director, Choreographer or Wardrobe Team.
- I give permission for medical assistance to be requested in the event of an emergency.
- Photographs and/or a video may be taken of the production and/or rehearsals, by signing this form, I give my consent to this and their possible use in publicity material.

Parent/Guardian Signature (or dancing member if over 18)

Name

Date (dd/mm/yyyy)

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Beatrix Potter

Form 2 (To be returned to Hon.Treasurer)

Name of dancer	
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Name of parent (if under 18)	
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Email address	
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Please indicate the method of payment

- I have transferred the money directly
- Cash as payment

Would you like a receipt?

- Yes
- No

Beatrix Potter

Form 3 (Please bring this form to the next Company event)

Name of dancer	
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Name of parent	
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The show is a major financial commitment costing in the region of £25,000 to stage. The Committee seeks to mitigate those costs wherever possible.

Please indicate below if you are able to contribute with skills or materials.

- Costume sewing, this ranges from machine sewing to hand sewing trim/hooks and bars
- Distribution of leaflets and posters
- Publicity
- Preparation of props
- Desk top publishing
- Chaperone at rehearsals (please give details below)
- Chaperone at theatre (please give details below)
- Carpentry / handy person
- Transport / driving – For collection of cloths/scenery and delivery of props to theatre
- Backstage Crew – shifting scenery /moving props etc.
- Get in and fit up at theatre (Sat 12th/Sun 13th March) – help required to load props and scenery and to unload at the theatre
- Get out after show – the same process in reverse order (Sat 19th /Sun 20th March)

Chaperone Details

Do you already have a licence?

- Yes ▶ Please give details below
- No ▶ Please ask for information on how to become a chaperone

Name of issuing Authority	
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Number of Licence	
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Please note we cannot accept enhanced DBS/CRB holders only. We can only accept licensed chaperones.